

MUSIC REGISTRATION FORM 2020

Thank you for your interest in music lessons with us!
Please carefully read our lesson policy and complete this registration form in full.
Once completed, please scan and email to: info@playproductions.co.za

NAME:	GRADE:
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Please tick the instrument/s that you are interested in taking lessons for:

Acoustic Guitar Electric Guitar Bass Guitar Ukulele Trumpet
Drums Vocals Music Theory

Please tick the length of lesson required:

30 minutes 45 minutes

Please tick whether you would like group or individual lessons:

Individual Group

Does the person interested in music lessons have any previous experience?
Please tick where appropriate:

Graded Exams Grade: _____ Examination Board: _____

Lessons previously Level reached [approximately if no exams were taken]: _____

Experience with other musical instruments Instruments: _____

Would you like to take exams on your chosen instrument:

Yes No

Is there any other information that you feel would be useful for us to know:

LESSON POLICY 2020

The following terms and conditions are applicable to all students/parents/guardians taking part in music lessons with Play Productions.

FEES:

Below are the fees for music lessons. These fees are based on a termly amount for 8 lessons in the term:

Individual lessons: 30 minutes - R1000

Individual lessons: 45 minutes - R1320

Group lessons: 30 minutes - R840

Groups lessons: 45 minutes - R1080

INVOICING:

An invoice for lessons will be sent to the individual at the beginning of each term. You are required to pay the FULL amount within 2 weeks of receiving the invoice. If the recipient does not pay the invoice, a reminder and a copy of the invoice will be resent where the recipient will have 3 days to pay the invoice, failure to do so will result in the postponement of lessons until the invoice has been paid. Lessons missed during the postponement period will not be made up.

CANCELLATION OF LESSONS:

A FULL terms notice is required for cancellation of lessons. If one requires lessons to be cancelled mid term, there will not be a refund of fees for lessons outstanding.

If a student is unable to attend their lesson at the scheduled time, 72 hours notice is required. The lesson, where possible will be rescheduled. If a student cancels the lesson on the day, lesson will not be rescheduled. In the event of circumstances beyond your control, e.g illness, then lesson will be rescheduled where possible.

In the event of Play Productions cancelling a lesson, the lesson will be rescheduled or carried over to the following term to be made up.

A record of lessons is kept in the form of a register. We also take notes of what we are working on in lessons for each student. This record can be seen upon request.

No lessons will be given on Public Holidays or during school holiday unless otherwise pre arranged.

EQUIPMENT:

Please ensure students have all necessary instruments, tuners, capos, sticks & books where necessary for every lesson, to ensure that lessons are productive and effective.

All drum students are required to have access to a drum kit for practice.

BOOKS:

Play Productions uses a UK based examination board, 'Trinity Rock and Pop' for the majority of our lessons. We use this board because we believe it covers all important aspects of the instruments that we offer. Students are not required to take the exams on offer but we do ask that the book is purchased to work from for lessons. These books can be ordered through us, the amount for the book will be invoiced for your account.

EXAMS & EISTEDDFODS:

There will be opportunity for students to take part in practical exams at the request of the student. If we feel that a student will benefit from doing an exam we will make the suggestion, but students are not obligated to do so. Music theory exams are also available through the Associated Board of the Royal School of Music examination board.

Students that are interested are also able to take part in Music Eisteddfods.

Amounts for exams/Eisteddfods will be invoiced for your expense.

If necessary, extra lessons can be organised for these events.

If you agree to the above lesson policy, please sign below. A copy of this lesson policy will be kept on our record for reference if necessary.

Parent/Guardian

Kim Atkin [Play Productions Music Manager]

Date: _____